

**Council on University Planning and Budget**  
**April 18, 2014**  
**2:00 p.m.**  
**Booth Library 4440**

**Minutes**

Voting Members Present: Jonathan Blitz, Ann Brownson, Mona Davenport, Patrick Early, Christine Edwards, Dave Emmerich, Assege HaileMariam, Mayhar Izadi, Allen Lanham, Gloria Leitschuh, Pamela Naragon, Cynthia Nichols, Zach Samples, Kathlene Shank, Anita Shelton, Jennifer Sipes, Grant Sterling, Vance Woods, Tim Zimmer

Absent: Melissa Gordon, Christina Lauff, Darlene Riedemann, Debby Sharp

Non-Voting Members Present: Blair Lord, Michael Maurer, Dan Nadler, William Perry, William Weber

**1. Call to order & introductions**

Dean Lanham called the meeting to order.

**2. Approval of minutes for April 4, 2014**

Jonathan Blitz reported a needed change to page 12, “it was suggested that 2.8% for further reductions ....” The minutes were approved.

**3. CUPB Executive Committee Report**

Dean Lanham provided a brief explanation of how the agenda was listed to today’s meeting. There were two comments: Dr. Shank shared that the group had not been able to present on opportunities yet, and wanted the time to do so, and Grant Sterling asked for clarification to accept the committee reports as presented, the endorsing of reports (will include portions of reports of cuts).

**4. Old Business**

**a. Continued Program Analysis Review of Subcommittee Reports**

Motion (CUPB Executive Committee): To endorse the subcommittee recommendations from the President’s Office, Business Affairs, and University Advancement. Yes: Blitz, Brownson, Davenport, Early, Edwards, Emmerich, Izadi, Lanham, Naragon, Nichols, Samples, Shank, Shelton, Sipes, Sterling, Woods, Zimmer; No: HaileMariam. 18 Yes, 1 No. Endorsement passed.

Motion (CUPB Executive Committee): To endorse the Student Affairs Subcommittee Recommendations. Yes: Davenport, Early, Edwards, Emmerich, Izadi, Lanham, Leitschuh,

Naragon, Samples, Sipes, Woods, Zimmer; No: Blitz, Brownson, HaileMariam, Shank, Shelton, Sterling; Nichols left the meeting during the vote. 12 Yes, 6 No. Endorsement passed.

Motion (CUPB Executive Committee): To endorse the Academic Affairs Subcommittee Recommendations. Yes: Blitz, Izadi, Leitschuh, Shank, Sterling; No: Brownson, Davenport, Early, Edwards, Emmerich, Hailemariam, Lanham, Naragon, Samples, Sipes, Woods, Zimmer; Nichols left the meeting during the vote. 6 Yes, 12 No. Endorsement failed.

**b. Additional questions/discussion**

Gloria Leitschuh asked, “What’s going to happen after this part?” President Perry is looking forward to receiving the recommendations with a cover memo. The recommendations will be considered when preparing the budget for presentation to the Board of Trustees at the June Board meeting. Assege HaileMariam asked about taking retirements into consideration. The FY 15 budget has some attrition already built into it. Dr. Weber reported that there could be a significant retirement bump. The latest retirement numbers were in the mid 70’s, but may actually be higher than that, in the 90’s could be 5% of the workforce.

**c. Opportunities for Program Enhancements**

- 1) Dr. Shank presented for the Business Affairs, President’s area, and University Advancement Subcommittee. Handout given out to group (Opportunities for Program Enhancement).
- 2) Dr. Davenport presented for the Student Affairs Subcommittee. She shared potential opportunities (from submitted report) that included adding a position in Career Services, adding additional funding to Student Life to increase activities for students on campus, and also to fill the 4 vacant positions within UPD.
- 3) Dr. Leitschuh presented for the Academic Affairs subcommittee. She shared potential opportunities (from submitted report) to re-allocate monies to programs and also increase online offerings.
- 4) Other enhancements mentioned within the group included: a. leave positions unfilled for 2 years, b. which programs may bring in additional students or support.

Motion (Dr. Shank):To accept the reports as written. Yes: Blitz, Brownson, Davenport, Early, Edwards, Emmerich, HaileMariam, Izadi, Leitschuh, Naragon, Nichols, Samples, Shank, Shelton, Sipes, Sterling, Woods, Zimmer; No: Lanham. 18 Yes, 1 No.

**5. New Business**

**a. Administrative Reports**

- 1) President’s Administrative Report -- President Perry spoke and shared about activities in Springfield and that EIU remains in the top 3 in graduation and retention rates. He expressed gratitude for the hard work on behalf of CUPB and Program Analysis.
- 2) Vice President for Academic Affairs Administrative Report -- Dr. Lord spoke about Admissions and changing structure within, ongoing search for a new Admissions Director. Deposits are positive and applications are increased. Will present a full report to the Board of Trustees, and Mr. Lou Hencken will present a report to Faculty Senate in the near future. NCA self-study invites people to read report and provide comments. Leadership transitions-

Glenn Hild will be Interim Dean for the College of Arts and Humanities, and the new Registrar will start in mid-May.

- 3) Vice President for Business Affairs Administrative Report -- Dr. Weber spoke on reaffirmations for the accreditation process in criterion 5, budget matters. The report is delayed, but will be complete in near future. Major transitions -- Dr. Weber will be retiring at the end of May, and President Perry will be making Interim announcement in the near future.
- 4) Vice President for Student Affairs Administrative Report -- Dr. Nadler spoke about the upcoming Panther Service Day event.
- 5) Vice President for University Advancement Administrative Report -- Patrick Early spoke about 4<sup>th</sup> year of record breaking donations at EIU, most recent large gifts, \$3.8M in December 2013 and then \$5M most recently. 204 scholarships have been established recently within the scholarship campaign. Recent awards in the Marketing area.

**b. Agenda for meeting on May 2**

Assessment of the Program Analysis process, what would have made things better?  
May 2<sup>nd</sup> will be the final meeting of the term. There will be no meetings in the summer unless called in for a special meeting.

**6. Adjournment**

The meeting was adjourned at approximately 4 p.m.

